



SIU SCHOOL *of* MEDICINE

Request for Resident Resource Funding RESEARCH ACTIVITIES

Name:

Date:

Training Program:

Training Completion Date:

Program Director:

Program Coordinator:

Current Training Level: PGY1 PGY2 PGY3 PGY4 PGY5 PGY6 PGY7

In order to qualify for funding:

- ✓ Resident must have a minimum of six months of training remaining at the time of application.
- ✓ Applicants can only receive one award per year.
- ✓ Request must be for materials or activities that do not have funding.

Award allocation:

- ✓ If the company will send an invoice, OGME can pay the fee directly. Applicant must provide an invoice within 14 days of award notification.
- ✓ If requesting reimbursement: Receipts verifying expenses must be provided to OGME within 14 days of award notification.
- ✓ Applicant will be required to provide necessary personal information and sign/date SIU Foundation documentation before reimbursement can be processed.

Materials/Activities for which you are requesting funding:

Amount of Funding Requested (maximum award is capped at \$500):

Narrative Description of the research project / activities you are conducting, include why you need funding.

Does your program / department provide any funding for research activities?

Has your program or department denied funding for this specific request?

YES NO

Please explain:

Please proceed to page 2



The following *required* documentation must be submitted with this form:

- Verification of expense (receipt, screen shot of web page, etc.)

By signing below, I attest that this expense is not eligible for program/department funding and that I have received no reimbursement for the dollar amount being requested.

Applicant Signature **Date**

By signing below, I confirm that this expense is not eligible for program/department funding and I believe these activities would be of benefit to the resident's education.

Program Director Signature **Date**

Submit completed form and all required supporting documentation to Jennifer Rodgers, OGME, jroddgers@siumed.edu. Applicant and Program Director signatures must be obtained prior to submission.

The House Staff Board of Directors reviews applications a minimum of four times per academic year.